



E. Winters Mabry, MD  
Director

## Mecklenburg County Health Department

(704) 336-4700

To: Commercial Plan Review Customers,

### **Mecklenburg County Environmental Health / Food Service Plan Review Checklist**

The following information shall be submitted along with any plan being received by LUESA: Commercial Plan Review for purposes of obtaining food service review approval.

- |   |   |
|---|---|
| <input type="checkbox"/> Food & Beverage Menu   | <input type="checkbox"/> Location of Private or Municipal Water/Sewer Equipment   |
| <input type="checkbox"/> 1/4" to 1'.0" Equipment Floor Plan   | <input type="checkbox"/> Interior & Exterior Seating Diagram                      |
| <input type="checkbox"/> Food Establishment Plan Review Application*  | <input type="checkbox"/> Define Smoking and Non-Smoking Zones                     |
| <input type="checkbox"/> Dry and Refrigeration Storage Calculation Sheet*   | <input type="checkbox"/> Interior Finish Schedule; Including Material Composition |
| <input type="checkbox"/> Food Equipment Specification Sheets <u>or</u> Equipment Schedule Listing Make and Models   | <u>Plumbing Needs;</u>  |
| <input type="checkbox"/> Site Plan Showing: <input type="checkbox"/> Dumpster, <input type="checkbox"/> Recycling, <input type="checkbox"/> Grease Waste Containers | <input type="checkbox"/> Supply & Waste Lines                                     |
|   | <input type="checkbox"/> Hot Water Generator Make and Model                       |
|   | <input type="checkbox"/> Drain Receptor Type and Location                         |
|   | <input type="checkbox"/> Grease Interceptor Calculations                          |
|   | <input type="checkbox"/> 36" x 36" Floor Mounted Can Wash                         |
|   | <input type="checkbox"/> Employee Hand Wash Every Work Area                       |

**Important:** Trade (i.e. B/E/M/P) coordination with submitted Kitchen Equipment drawings is very important and will be evaluated by this Department for accuracy during each review.

\*PDF available on-line under "Plan Review Section" at <http://www.meckpermit.com/Plan+Review/Environmental+Health.htm>, click the "Dry & Refrigerated Storage Calculation Sheet" link.

Food Service Plan Review Submittal questions should be directed to Jody Throckmorton, RS at (704) 336-5505 or by email [jody.throckmorton@MecklenburgCountyNC.gov](mailto:jody.throckmorton@MecklenburgCountyNC.gov).